

**APPENDIX B. MEDCASE FORMS: DA FORM 5027-R, DA FORM 5028-R,
MEDCASE PROGRAM REQUIREMENT (MPR), AND
MEDCASE SUPPORT AND TRANSMITTAL FORM (MSTF)**

B-1. Introduction The basic MEDCASE forms, DA Form 5027-R, MEDCASE Program Requirement (MPR) and DA Form 5028-R, MEDCASE Support and Transmittal Form (MSTF) are the primary forms used to identify and obtain approval for a MEDCASE eligible equipment item.

B-2. General A MEDCASE requirement is initiated by the preparation and processing of DA Form 5027-R and DA Form 5028-R. Together the DA Form 5027-R and DA Form 5028-R provide an auditable record which documents the need, coordination, and approval of a MEDCASE requirement. Chapter 3 contains guidance concerning the development and staffing of these forms.

B-3. Reproduction DA Form 5027-R and DA Form 5028-R will be locally reproduced on 8 1/2 by 11 inch paper. Copies for reproduction purposes are located at the back of this publication.

B-4. Electronic Forms DA Forms 5027-R and 5028-R are available electronically through the electronics forms library of the U.S. Army Publishing Agency, Alexandria, VA.

B-5. Preparation A DA Form 5027-R/5028-R must be prepared for each MEDCASE requirement, i.e., one DA Form 5027-R/5028-R for each end item, set, or system requested. Exceptions are discussed in Chapter 3, paragraph 3-3a. Provide the number of copies prescribed by command guidance. Forward complete copies of the DA Form 5027-R/5028-R with all enclosures to the address below for MEDCASE requirements which require review and approval at U.S. Army Medical Command (USAMEDCOM).

U.S. Army Medical Materiel Agency
ATTN: MCMR-MMT-C
1423 Sultan Dr., Suite 100
Fort Detrick MD 21702-5001

Copies that are forwarded to the commands and to the USAMEDCOM should bear original signatures.

B-6. Instructions for Completing DA Form 5027-R, MEDCASE Program Requirement

Item 1 - Self explanatory

Item 2 - Enter requesting activity name and address

Item 3 - Enter requesting Division, Department or Service

Item 4 - Enter appropriate Asset Control Number (See Chapter 3)

Item 5 - Enter requesting activity TDA Unit Identification Code (UIC)

Item 6 - Self explanatory

Item 7 - Enter applicable Budget Line Item Code (See Chapter 3)

Items 8, 9 and 10 - Self explanatory

Item 11 - Enter Standard Item Description (See Appendix A)

Items 12, 13, and 14 - Self explanatory

Items 15 and 16 - Self explanatory; continuation sheets may be used where necessary and it is acceptable to leave this item blank with a reference to "see attached sheet."

Items 17, 18, 19, 20, 21, 22, 23, and 24 - Self explanatory

Items 25, and 26 - Self explanatory. The initiator and the chief of the requesting department or service must sign this form to certify the requirement described is valid and that the justification provided is accurate to the best of their knowledge. Their signatures also certify that consideration has been given to the availability of existing and excess assets to satisfy the requirement.

B-7. Instructions for Completing DA Form 5028-R, MEDCASE Support and Transmittal Form

Items 1 and 2 - Self explanatory (Perpetuated from associated DA Form 5027-R)

Items 3 through 41 - Self explanatory